RISK ASSESSMENT FORM

Workplace	Buzz Active	**Likelihood (L)**	**X**	**Severity (S)**
Department	Children's Services	Almost Impossible	1	Insignificant (minor injury, no time off)
Risk Assessor	Tom Fallon	Unlikely	2	Minor (injury and up to 7 days off)
Area	Bushy Wood	Possible	3	Moderate (injury causing more than 7 days off)
Activity	Low Ropes	Likely	4	Major (death or serious injury)
Date reviewed	**09/02/2026**	Almost Certain	5	Catastrophic (multiple deaths)
Benefit of activity	Teambuilding, learning new skills, fun, balance. Co-ordination, communication, trust, self esteem, problem solving, confidence	**Low = 1-8**	**Medium = 9-14**	**High = 15-25**

What are the significant, foreseeable, hazards? ***(the dangers that can cause harm)***		**Who is at Risk?**	**Current control measures** ***(What is already in place/done)***	**Risk Rating**			**What additional control measures can be put in place to reduce the risk further?**	**Revised Risk Rating**		
				L	**S**	**R**		**L**	**S**	**R**
1.	Manual Handling	All	Use the trolley provided if needing to transport helmets to and from the site. Group awareness of how to spot a climber, and not to hold them. Warmups and briefings on how to use each element and correct techniques. Staff to have training, sign off and obs.	**2**	**2**	**4**				

2.	Slips, Trips and Falls	All	Visual check on surfaces, and woodchip. Report any problems to a senior. Check platform stability and integrity. Closed toe shoes to be worn correctly. Spotters to be used on all elements. Strong brief given on how to dismount the structure to limit awkward pressures on feet. In the event of wet weather, surfaces to be checked for non-slip grip and suitability of activity. Ability of group assessed, and sessions planned in accordance with training. No more than 2 participants on a platform at any one time. Only 1 person on an element at one time. No running inside the compound and group briefing to make aware the dangers of the wires when moving inside the compound. When on the wires place feet 90 degrees so less likely for the foot to slip and graze the leg on the wire. Limitations of equipment told to the group. When crossing elements hold high on the lines to aid balance and stability.	**2**	**3**	**6**				
3.	Adverse weather	All	Check weather before the session. If very strong winds or thundery conditions. Take advice from senior whether to run the session. Limit exposure if hot/cold, make sure group has suncream and water or additional clothing if necessary. If icy assess suitability of equipment for session.	**3**	**1**	**3**				

4.	Impact on or from an object or person	All	Participants to be spaced apart when on the elements. Only 1 person on an element at a time apart from 2 on the cross over challenge. Only 12 participants to be on the traverse wall at a time. Spotters to protect climbers. Helmets to be worn at all times. Check the above canopy for any loose branches or foreign objects. Strong briefing on how to spot, and awareness of involuntary movements when trying to balance. Awareness of swinging ropes, lines arms and legs. Good communication between climbers when on the traverse section of the low ropes and controlled use of the poles. Place gently with understanding that there is no one the other side. Awareness of how to progress the challenge on the traverse section and the dangers of swinging into the poles beneath. Correct clothing to be warn, preferably long sleeves and trousers, awareness of possible accidents to group.	**2**	**2**	**4**				
5.	Group behaviour	All	Strong group control, any challenging behaviour which is deemed unsafe, stop the session, and speak to the senior in charge. Adhere to the training given and hold regular staff development sessions.	**2**	**2**	**4**				
6.	Unauthorised access	Public	Signage to make people aware that the course is Out of Bounds if not participating on the session. All access points to be shut and locked when out of hours. Briefing to groups staying on site to make them aware of no admittance.	**1**	**3**	**3**				

7.	Ropes and wires causing injury	All	Good briefing and pacing of session. Check for frayed lines or damage of lines. Good techniques shown for the activities. Check all wires for fraying and warn group to not hold the wires with their hands.	**2**	**2**	**4**				
8.	Vandalism, wear and tear causing equipment failure	All	Inspections to be done quarterly and faults recorded and acted upon. Visual checks on every session. Full detailed inspection from a qualified staff member yearly. A log kept of all concerns.	**1**	**3**	**3**				
9.	Animals	All	Keep away from animal intervention and discourage feeding.	**1**	**2**	**2**				
10.	Biohazards	All	Visually check area before use for mess and litter. Remove if you feel comfortable, or contact the senior on site.	**2**	**2**	**4**				
11.	Members of the public	All	Discourage attention from the public and report any strange behaviours.	**1**	**2**	**2**				
12.	Low Ropes Safety Brief	All	1 – 1 person per crossing, 2 max on platform. 2 – Step off don't fall off 3 – feet 90 degrees to the cable 4 – brief to the spotters. (* Feet staggered, hands up & thumbs in. * Ensure participant does not land flat)	**1**	**5**	**5**				
13.	Participant injury from falling	All	As per brief, step off don't fall off	**2**	**3**	**6**				
14.	spotter injured	All	–- brief to the spotters. (* Feet staggered, hands up & thumbs in. * Ensure participant does not land flat)	**2**	**3**	**6**				
15.	Participants slipping off crossing	All	brief feet 90 degrees to the cable	**2**	**3**	**6**				

Action Plan *(when will the above additional control measures be implemented and by whom?)*

Action	By Whom?	Deadline	Date Completed
Chippings to be added to the entire area	Bushy Wood	01/02/2026	TBC
Knot holes to be filled in traverse wall	Bushy Wood	01/02/2026	TBC

Signature and review

1st review undertaken by:	P. Lansdown	**Date:**	23/01/2024
2nd review undertaken by:	Tom Fallon	**Date:**	01/04/2024
3rd review undertaken by:	Richard Wilson	**Date:**	11/02/2025
4th review undertaken by:	R Wilson	**Date:**	09/02/2026